

Note: The Census Advisory Committee Meeting #1 covered the launch of the Census Advisory Committee and the Terms of Reference for Committee members.

NOTES OF THE CENSUS ADVISORY COMMITTEE (CAC) MEETING #2

Meeting Held:

Friday, February 15, 2019, 9:30 AM
GAB Conference Room #2024

CAC Members Present were:

Maria Zingapan, (Director, ESO)
Adolphus Laidlow (Deputy Director, ESO)
Robert Lewis (Deputy Chief Officer, Administration)
Deborah Webb-Sibblies (Acting Director, Policy Coordinator Unit)
Will Pineau (CEO, Chamber of Commerce)
Richard Mileham (Planning Assistant, Department of Planning)
Ernie Scott (District Commissioner)
Mark Tibbetts (Deputy District Commissioner)
Bina Mani (Information Officer, Government Information Services)
Martha Connolly (Graphics Designer, Government Information Services)
Andrew Edwards (Acting GIS Manager, Land and Survey Department)
Angeleta Wilson-Daley (GIS Analyst, Land and Survey Department)
Clive Baker (Senior Policy Advisor, Ministry in charge of Education)
Nancy Barnard (Deputy Chief Officer, Ministry of Health, Environment, Culture and Housing)
Felicia Robinson (Director, Department of Children and Family Services)
Debbie Ann Whittaker (Ministry in Charge of Human Services)
Magda Embury (Chairperson, National Council of the Disabled)
Denis Thibeault (National Roads Authority)

ESO Staff

Andrelene Royal (Deputy Census Manager, Census Unit)
Nicole Emmanuel Jones (Census Unit)
Travis Walters (Census Unit)
Beryl-ann Clarkson (Census Unit)
Julietta Beaupierre (Observer)
Joseph Anderson (Observer)
Ralston Henry (Observer)

I. Welcome Remarks

The meeting was called to order by the Director of the ESO, at 9:30 a.m. She welcomed everyone to the meeting and opened with prayer.

II. Agenda

a. Updates on Census 2020 Preparation – Overview

The Director reminded everyone that this committee first met on Wednesday, October 10, 2018, during which discussions were held about the plans and preparations for Census 2020.

A PowerPoint presentation using the new Census 2020 logo outlined the updates since the first meeting.

The topics covered were:

- Questionnaire Preparation
- Mapping Preparation
- Publicity
- CAC Membership
- Sub-Committee Membership

The sub-committees were then formed from the CAC membership.

b. Updates on Census 2020 Questionnaire Review

The presentation by the Census Manager included the use of the new Census 2020 logo for the slides. The meeting was reminded of the procedure for dropping questions. For example, if the response rate is poor or no compelling basis for expecting a change in the response rate, and no one expressed an immediate or emerging need for the data. Questions were reviewed and the key points noted from the discussion for the following sections:

- *Section #1 Demography*
- *Section #2 Disability and Illness*
- *Section #3 School Attendance*
- *Section #5 Union Status and Section #6 Births*
- *Section #7 Employment*
- *Section #8 Housing*
- *Section #9 Mortality*
- *Section #10 Emigration*

Possible new questions to cover the following topics:

Culture

Environment

Crime

Food security

c. Draft Census 2020 Publicity Plan

Presentation on Publicity Plan was deferred for the Publicity sub-committee meeting.

d. *Census 2020 Calendar of Activities*

The Deputy Census Manager went through the Operational Plan Calendar of Activities through the projection of the list of activities.

The Meeting was adjourned at 11:47 a.m.