



**Cayman Islands**  
**Economics and Statistics Office (ESO)**



# Household Expenditure Diary **2007**

<p><b>Sample No</b></p> <table border="1" style="width: 100%; height: 30px;"> <tr> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> <td style="width: 25%;"></td> </tr> </table>					<p><b>Diary Number</b></p> <table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">Number</td> <td style="text-align: center;">Week</td> <td style="width: 20px;"></td> <td style="text-align: center;">DD</td> <td style="width: 20px;"></td> <td style="text-align: center;">MM</td> <td style="width: 20px;"></td> <td style="text-align: center;">YY</td> </tr> <tr> <td style="text-align: center;">□</td> <td style="text-align: center;">of</td> <td style="text-align: center;">□</td> <td style="text-align: center;">□</td> <td style="text-align: center;">/</td> <td style="text-align: center;">□</td> <td style="text-align: center;">/</td> <td style="text-align: center;">□</td> </tr> </table>	Number	Week		DD		MM		YY	□	of	□	□	/	□	/	□
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## ***Diary Schedule of Spenders 18 years of age and Over or Employed***

**HOUSEHOLDER'S NAME:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_



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**PLEASE NOTE THE FOLLOWING INSTRUCTIONS:**

*Householders are to record all expenditure on items bought from ..... (one week). You have been provided with a diary, which will cover a period of seven days.*

*Head of households and all spenders (persons 18 and over or employed) are asked to record all purchases made by them.*

*Items bought by cash, cheque, Money Order, voucher or on credit must all be recorded.*

*Householders are asked to record home grown food, home produced goods, gifts and supplies which may come from their own shop or business without paying for them. Since, these items will not have a cost price indicate this by placing "home" or "gift" next to these items.*

*All meals bought outside of the home must be recorded.*

**ALL EXPENSES MUST BE IN  
CI DOLLARS**

**IMPORTANT**

**Write clearly using pen.**

**Clearly specify the amount bought in the quantity column of the diary sheet (eg.1, 2, 3, etc.)**

**To get the best result from this exercise it is very important that you provide a complete description when recording the items bought. You can help by telling us whether you bought a liter, gallon, pound, pack, box, carton, etc.)**

**Record purchases immediately on arriving home or at the end of each day.**

**Do not write in columns marked "official use only."**

**Check reference list of items for items you may have forgotten to record.**

**Keep copies of all bills, sales slips, paper tapes, receipts, shopping lists, etc. to assist you in keeping good records.**

***Follow the example given in the diary, remember to record the brand name of the item purchased.***

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## HOW TO COMPLETE THIS DIARY

### *When to record purchases*

1. It is most important that you fill in this diary at the end of each day. If you miss one or two days and then try to fill in your expenditures from memory, you will most likely forget some items.

### *Which purchases to record*

2. List every item which your household purchases daily. Other members of your household are being provided with memory joggers and any items they record should be transferred to this daily diary.
3. Include all purchases and payments whether paid for out of your own money, money from a Loan or any other source, and whether it is by cash, cheque, credit or debit card, etc.
4. If you own a vegetable garden or if a member of your household is a fisherman, please indicate what is obtained each day, and give an approximate retail value of the portion consumed on any of the seven days. Note that these items are "home produced".

### *How to record your purchases*

5. Write down the actual payments you make on each of the seven days, even if the goods or services were obtained previously. If you buy anything and an exchange is involved, give the full purchase price before deducting the value of any trade-in allowance
6. Record each item, however small on a separate line. After each item, enter the amount you spend on it. Do not, for example, write "vegetables", but show separate how much you spend on potatoes, cabbages, frozen beans, tinned peas and so on.
7. If you ask another member of your household or a neighbour to buy things for you, and you pay for them, details of the purchases should be included only once.
8. Carefully check the list shown on the next page, as it may remind you of items you have forgotten to record.

9. Record gifts or presents on the day of purchase. Specify what it is and who received it. For example, "Monetary gift to niece", "Pocket money to son" or "Money to children overseas".
10. For clothing or footwear, including gifts to people outside your household, state for whom the items were bought.
11. If you start instalment payments for an item on any of the seven days, write down the amount and state that it is the first payment, thus:  
  
First payment on TV set ..... \$200.00  
  
If you made another payment on the same item during the seven days, then write:  
  
Instalment on TV set ..... \$50.00
12. Secondhand purchases should be indicated by writing the word "secondhand" after the description of the item.
13. Specify any bets made during the seven days. State what was betted on (football pools, national lottery, Bingo, etc.) and the day, and give an approximate retail value.
14. Circle all of the days, even if no spending was done on specific days. On days where no expenditure was made the page should be left blank. Otherwise an expenditure is recorded on a specific page. If one page does not have sufficient lines to record all expenditures continue on the next page and repeat the day circled from the previous page. There are fifteen blank pages, a minimum of seven should be completed. If there are more expenditure done than can fit on a page more than seven pages will be used.

**Attach any invoices, bills, supermarket check-out tapes, till slips, etc. to the diary and give them to the interviewer when your diary is collected.**

## REFERENCE LIST OF IMPORTANT ITEMS OF EXPENDITURE



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The following is a brief list of some of the goods and services that householders purchase frequently. Please use this list as a guide to record all purchases and as a reminder to record any purchases that you may have forgotten or overlooked.

### Food & Meals Out:

Bread, cakes, buns, biscuits, chocolate biscuits, flour  
Breakfast cereals, rice custard powder  
Beef, veal, mutton, lamb, pork, bacon, ham, poultry, sausages  
Fresh or frozen fish, canned salmon, sardines, chicken and chips  
Milk, powered, evaporated, condensed  
Margarine, lard, cooking oil  
Tea, coffee, cocoa  
Bottled or canned juices  
Pickles, sauces, soups, jellies, salt, pepper  
Food for animals and pets  
Snacks, sandwiches  
Sweets, chocolates, ice-cream

### Tobacco & Alcoholic Drink:-

Cigarettes, tobacco, cigarette papers, pipes, pouches, lighters,  
lighter fuel, Carib beer, Guinness, wines, rum, spirits

### Fuel & Light, Household Goods and Hardware:-

Gas, electricity, kerosene, candles, matches  
Soap, cleaning powders, detergents, polishes  
Paint, wallpaper, paint brushes  
Trash cans, buckets, brooms, tools, screws nails  
China, glass, bowls, kettles, saucepans

### Furniture, Furnishings, etc.:

Suites or separate articles of furniture  
Radios, television sets, pianos, stereos

Mattresses, pillows, sheets, blankets, tablecloths, towels, curtains  
Carpets, rugs, linoleum, mats  
Heaters, cookers, vacuum cleaners, refrigerators, washing machines,  
Irons cutlery, suitcases, handbags

### Clothes, Clothing Materials and Footwear:-

Topcoats, raincoats, suits, skirts, sport coats, pants, suits trousers,  
Slacks, blazers, pullover, coveralls, aprons, dresses, blouses, hats,  
Gloves, vests, pajamas, shirts, panties, socks, night dresses,  
Stockings, tights, clothing material, knitting wool, thread, ribbons,  
Scarves, patterns, handkerchiefs, boots, shoes, slippers, sandals

### Travel:-

Travel by bus, ferry, taxi, including gas for car journeys, travel by air,  
Repairs and running cost of cars, motor cycles, and auxiliary cycles

### Other Expenditure:-

Movies, Concerts, dances  
Books, newspapers, magazines, stationery, toilet paper  
Lipstick, face powder, face cream, mascara, perfumes, sanitary  
Towels, shaving cream, hair cream, hairdressing, nail brushes  
Cameras, photographic materials, developing and printing films  
Flowers, seeds, plants, garden tools, lawn mowers  
Animals and pets, toys, games, playing cards  
Stamps, postal orders, telephone calls, express packaging, shoe  
Repairs, laundry, domestic help,  
Children's pocket money, birthday presents, money given to charities,  
raffle tickets  
House purchases and repairs, payments to doctors, dentists

# EXAMPLE



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SUN	<b>MON</b>	TUES	WED	THURS	FRI	SAT
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QUANTITY	FULL DESCRIPTION OF ITEMS Please enter each item on a separate line clearly in pencil	AMOUNT PAID		FOR ESO USE ONLY			
		\$	¢	CODE	QUANTITY	QUANTITY CODE	AMOUNT PAID
1	5lbs Robin Hood Flour	2	39				
3	Oranges		99				
6	12 oz. Guinness Stout	11	00				
1	30 gals. Garbage Bags (pack of 10)	4	69				
1	250 ml. Dettol Disinfectant	3	59				
1	3.15 oz. Dove Soap	1	25				
1	3pk Wet and Wild Condoms	1	50				
1	Dress on layaway	100	00				
1	Polvanna Broom	9	39				
1	Bottle Phensics (20 Tablets)	2	69				
1	Ampicillin 500 mg (28 Tablets)	10	90				
3	Gallon of Gasoline	13	50				
1	Lunch at Restaurant	13	00				
1	3pc Living Room Set	1800	00				

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# Household Expenditure Diary Sheet



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SUN	MON	TUES	WED	THURS	FRI	SAT
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			\$	c	CODE	QUANTITY	QUANTITY CODE	AMOUNT PAID
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